

Inclusive Economic and Community Development Application for Funding

List of Application Questions

Please Note: Applications must be submitted through the City's online application at: <https://cityofsac.forms.fm/investments/>

Paper applications will not be accepted.

The application requirements for the Pre-proposal and Full Proposal application formats significantly differ. Therefore, two lists of application questions are included below based on the type of application an applicant intends to submit (based on the answer to Question 3).

An asterisk symbol (*) indicates an answer is required to submit the application.

List of Questions for Pre-proposals

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1. Name *
2. Email *
3. Which type of proposal are you submitting? *

a. Pre-proposal

b. Full Proposal

(Pre-proposals that align with the City's Investment Objectives in the Funding Guidelines may allow applicants an opportunity to receive technical assistance from City staff and/or community partners to help applicants further develop and refine their full proposals.)

4. Can we share your application with community partners?

(By allowing the City to share your application with community partners, you may be eligible to receive technical assistance and support in the development of your project/program. Similarly, community partners may be able to connect you with potential project/program collaborators.)

Disclosure of Information

The City of Sacramento understands and supports the public's right to access public records. Information submitted through this application is a public record and is subject to disclosure under the California Public Records Act (PRA). In addition, the City of Sacramento may be required to disclose information by subpoena, civil-investigative demand, or court-ordered or court-authorized discovery.

An applicant should not submit any proprietary or other information through this application that it does not want disclosed in response to a PRA request or other legal process.

5. I agree that any information submitted through this application may be subject to disclosure under the California Public Records Act or through another legal process *

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Inclusive Economic Development Investment Funding Guidelines

Please refer to the Funding Guidelines included in their entirety within the application or download a PDF copy at: <https://www.cityofsacramento.org/-/media/Corporate/Files/EDD/IECD/Inclusive-Economic-Development-Investment-Guidelines.pdf>

6. I have read and agree to the above Inclusive Economic Development Investment Funding Guidelines *

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Applicant Information

7. Phone Number *
8. Type of Applicant *
9. Type of Applicant *
 - a. Individual/Sole Proprietor
 - b. Business (corporation, LLC, partnership, etc.)
 - c. Nonprofit Organization
 - d. Public Agency
 - e. Other

If 9a is selected, then applicant must agree to the following statement:

10. I agree that, as an Individual/Sole Proprietor, I must incorporate or identify a fiscal agent prior to receiving funding. *

If 9c is selected, then applicant must agree to the following statement:

11. I agree that, as a Nonprofit, I must obtain tax-exempt status under Internal Revenue Code Section 501(c)(3) or identify a fiscal agent prior to receiving funding. *

If 9b, 9c, or 9d is selected, then applicant must complete Questions 12 and 13:

12. Organization Name *
13. Organization Description *

- 14. Website
- 15. Mailing Address *
 - a. Address
 - b. City
 - c. State
 - d. ZIP Code
 - e. Country

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Proposal Information

- 16. Project/Program Name *
- 17. Project/Program Location(s) *

(Please include the full street address or nearest intersection for each location. Please include the full street address or nearest intersection for each location. For maps of areas where inclusive economic and community development efforts may be focused, please visit: <https://www.cityofsacramento.org/Economic-Development/Inclusive-Economic-Development/Resources>)
- 18. Please describe the status of the project/program. *

(Enter up to 150 words.)
- 19. Project/Program Description *

(Enter up to 500 words. Include project/program overview, community to be served, estimated number of people served, etc. You will have the opportunity to upload additional information on the following page.)

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Supplemental Information

- 20. Please upload any supplemental information that would help inform the evaluation of your application.

(This may include project proposal, slide deck, site plan/drawings, timeline, etc. Limit uploads to 3 documents. Multiple documents contained within a single file upload will count against the 3 document limit.)

List of Questions for Full Proposals

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1. Name *
2. Email *
3. Which type of proposal are you submitting? *

a. Pre-proposal

b. Full Proposal

(Full proposals must contain enough detail for City staff and the Investment Committee to make an informed funding recommendation to the City Manager. The Investment Committee may recommend that full proposals lacking sufficient detail be re-submitted as pre-proposals.)

4. Can we share your application with community partners?

(By allowing the City to share your application with community partners, you may be eligible to receive technical assistance and support in the development of your project/program. Similarly, community partners may be able to connect you with potential project/program collaborators.)

Disclosure of Information

The City of Sacramento understands and supports the public's right to access public records. Information submitted through this application is a public record and is subject to disclosure under the California Public Records Act (PRA). In addition, the City of Sacramento may be required to disclose information by subpoena, civil-investigative demand, or court-ordered or court-authorized discovery.

An applicant should not submit any proprietary or other information through this application that it does not want disclosed in response to a PRA request or other legal process.

5. I agree that any information submitted through this application may be subject to disclosure under the California Public Records Act or through another legal process

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Inclusive Economic Development Investment Funding Guidelines

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6. I have read and agree to the above Inclusive Economic Development Investment Funding Guidelines *

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Applicant Information

7. Phone Number *
8. Type of Applicant *

9. Type of Applicant *
 - a. Individual/Sole Proprietor
 - b. Business (corporation, LLC, partnership, etc.)
 - c. Nonprofit Organization
 - d. Public Agency
 - e. Other

If 9a is selected, then applicant must agree to the following statement:

10. I agree that, as an Individual/Sole Proprietor, I must incorporate or identify a fiscal agent prior to receiving funding. *

If 9c is selected, then applicant must agree to the following statement:

11. I agree that, as a Nonprofit, I must obtain tax-exempt status under Internal Revenue Code Section 501(c)(3) or identify a fiscal agent prior to receiving funding. *

If 9b, 9c, or 9d is selected, then applicant must complete Questions 12 and 13:

12. Organization Name *
13. Organization Description *

14. Website
15. Mailing Address *
 - a. Address
 - b. City
 - c. State
 - d. ZIP Code
 - e. Country

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Proposal Information

16. Project/Program Name *
17. Project/Program Sponsor(s) *
(Who is implementing the project/program? May be the same as applicant's organization.)
18. Project/Program Partner(s) *
(Who is partnering with the sponsor to implement the project/program?)
19. Project/Program Location(s) *
(Please include the full street address or nearest intersection for each location. Please include the full street address or nearest intersection for each location. For maps of areas where inclusive economic and community development efforts may be focused, please visit:
<https://www.cityofsacramento.org/Economic-Development/Inclusive-Economic-Development/Resources>)
20. City Council District (check all that apply) *
 - a. District 1

- b. District 2
- c. District 3
- d. District 4
- e. District 5
- f. District 6
- g. District 7
- h. District 8
- i. Citywide

(City Council District Search Tool: <https://www.cityofsacramento.org/Mayor-Council/Find-Your-District>)

21. Have you been in contact with the Council member(s) representing the district about the project/program? *
- a. Yes
 - b. No

If 21a is selected, then applicant may complete Question 22:

22. Which Council member offices have you been in contact with?
(Please indicate the name(s) of the Council office staff members with whom you have interacted.)

23. Community partnerships and collaborations are important to the City. Have you been in contact with neighborhood, community groups, or business organizations? *
- a. Yes
 - b. No

If 23a is selected, then applicant may complete Question 24:

24. Which neighborhood, community groups, or business organizations have you been in contact with?
(Please indicate their level of support for the proposed project/program.)

25. Which of the following describes the state of your project and funding needs: *
- a. Pre-development/Planning (\$100,000 maximum funding)
 - b. Construction/Development
 - c. New or Expanded Programming (requires a minimum 1:1 match)
 - d. Technical Assistance/Capacity Building (\$100,000 maximum funding)
 - e. Other (\$50,000 maximum funding)

If 25a or 25b is selected, then applicant must agree to the following statement:

Prevailing Wage Requirement for Public Works

In general, a "public work" means construction, alteration, demolition, installation, or repair work done under contract and paid in whole or in part out of public funds. A "public work" can also include pre-construction and post-construction activities related to a public works project.

If your project meets the definition of a public work, then by accepting City funds for the project, you may be required to pay anyone working on the project prevailing wages as determined by the California Department of Industrial Relations (DIR), as well as comply with other state laws and regulations governing the reporting of wages, the use of apprentices, and other applicable labor standards provisions. Failure to comply with these requirements can result in civil penalties, criminal prosecution, or both.

Prior to the execution of any funding agreement, the City will make a final determination regarding whether you must comply with the state laws and regulations governing a public works project.

For general information about public works, please refer to DIR's website:

<https://www.dir.ca.gov/Public-Works/PublicWorks.html>

26. I agree that if I receive City funds for a project that involves construction, alteration, demolition, installation, or repair work, that I may be required to comply with state laws and regulations that apply to a public works project *

27. Project/Program Description *

(Enter up to 500 words. Include project/program overview, community to be served, estimated number of people served, etc. You will have the opportunity to upload additional information on the following page.)

28. The following are key objectives of the city's Inclusive Economic Development Investments, please check all the boxes that apply to your project or program: *

- a. Catalyze Inclusive Economic Development
- b. Stimulate Job Growth
- c. Create Experiential and Educational Opportunities
- d. Create Vibrant, Healthy, Opportunity-rich Neighborhoods
- e. Increase Revenue and other Social and Economic Benefits to the City

If 28a is selected, then applicant must complete Question 29:

Catalyze Inclusive Economic Development

Investments must help to further develop and/or grow targeted industry clusters, tradeable sectors and university-industry innovation districts. Investments must catalyze economic development and community revitalization in targeted geographic areas that increase the economic security and mobility of vulnerable families and workers.

29. Please describe how your project/program catalyzes inclusive economic development. *
(Enter up to 100 words.)

If 28b is selected, then applicant must complete Question 30:

Stimulate Job Growth

Investments must help retain and grow job opportunities by cultivating the entrepreneurial ecosystem, attracting new businesses that create a range of quality jobs, and supporting the growth and advancement of existing businesses. Investments must also support hiring and retaining of low income and historically underserved and underrepresented residents.

30. Please describe how your project/program stimulates job growth. *
(Enter up to 100 words.)

If 28c is selected, then applicant must complete Question 31:

Create Experiential and Educational Opportunities

Investments must expand access to experiential and educational opportunities that lead to career pathways that lead to the middle class. Investments must also cultivate homegrown talent through strong cradle-to-career pipelines that increase economic security and access to job opportunities for all residents, with a focus on those communities and residents that have been historically underserved and underrepresented.

31. Please describe how your project/program creates experiential and educational opportunities. *
- (Enter up to 100 words.)

If 28d is selected, then applicant must complete Question 32:

Create Vibrant, healthy, opportunity-rich neighborhoods

With the goal of reducing racial, social, health, and economic disparities, Investments must increase the supply and access to safe and affordable housing, transit and transportation options, promote clean and safe neighborhoods, create positive youth development experiences, and remove barriers to future economic development, particularly in distressed and disadvantaged neighborhoods that have not benefited from previous economic growth. Investments must ensure all communities have access to services and amenities that support healthy and vibrant neighborhoods.

32. Please describe how your project/program creates vibrant, healthy, opportunity-rich neighborhoods. *
- (Enter up to 100 words.)

If 28e is selected, then applicant must complete Question 33:

Increase Revenue and other Social and Economic Benefits to the City

Investments must help to further develop and/or grow targeted industry clusters, tradeable sectors and university-industry innovation districts. Investments must catalyze economic development and community revitalization in targeted geographic areas that increase the economic security and mobility of vulnerable families and workers.

33. Please describe how your project/program increases revenue and other social and economic benefits to the City. *
- (Enter up to 100 words. Investments must directly or indirectly increase City revenue and/or generate other significant public benefits [as outlined in Section 5F - Public Benefit] that provide a return on investment to the City.)
34. Please describe the community need you are planning to address and how your project/program addresses that need. *
- (Enter up to 150 words.)
35. Please describe how your project/program helps the city achieve our inclusive economic development goals. *
- (Enter up to 500 words. Inclusive economic development defined as expanding economic opportunities that benefit underserved and underrepresented communities, thereby reducing social, racial, health, and economic disparities in these communities. Through public and private actions that are responsive to community need and builds on resident assets, these investments foster small business growth, increase quality jobs, stabilizes people in safe and affordable

homes, prepare resident of all ages to fill those jobs, improve neighborhoods, and increase household wealth.)

36. Please describe how your project/program achieves equity and inclusion. *
(Enter up to 250 words. Equity and Inclusion are imperative to all investments. Please describe how your project/program demonstrate strategies that ensure all Sacramento's residents, particularly for people of color, low-income individuals and underinvested communities have the ability to participate, prosper, and reach their full potential. How does the project/program reduces inequities and creates opportunities for Sacramento's underserved and underrepresented communities?)
37. Please describe what success of your project/program looks like. How will you measure success? *
(Enter up to 150 words. All investments will be required to have performance measurements.)

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Budget and Budget Narrative

38. Amount Requested *
(How much funding are you requesting from the City of Sacramento?)
39. Total Project Cost *
(What is the total cost of the project? Include the City's potential contribution in the total project cost.)
40. How will City of Sacramento funds be used? *
(Enter up to 250 words. Describe your project budget in a narrative format.)
41. Project Budget *
(Upload a file. We'll accept .csv, .xls and .xlsx. It is important that City funds are leveraged by other funding sources, please upload your total project budget, including funding sources and uses.)
42. Other Funding Partners *
43. If requested funding is for a project or ongoing program, please describe how the program/project will be funded long-term? *
(Enter up to 150 words. Long-term sustainability is important.)

Timeline

44. Proposed Project/Program Timeline *
(Date/Milestone Description. A milestone is an action or event marking a significant stage of project/program development or implementation. The first milestone should indicate the start date and the last milestone should indicate the end date.)

Supplemental Information

45. Please upload any supplemental information that would help inform the evaluation of your application.

(This may include project proposal, slide deck, site plan/drawings, timeline, etc. Limit uploads to 3 documents. Multiple documents contained within a single file upload will count against the 3 document limit.)